

SAFE WORKER OBSERVATION DATA SHEET

Project: #		Date:		Observer:		No. Employees Observed:	
Location:		Time:					
1.0 PPE	Safe	Total #	At Risk	Total #	Written Comments		
1.1 Eye / Face	<input type="checkbox"/>		<input type="checkbox"/>				
1.2 Hand	<input type="checkbox"/>		<input type="checkbox"/>				
1.3 Body	<input type="checkbox"/>		<input type="checkbox"/>				
1.4 Foot	<input type="checkbox"/>		<input type="checkbox"/>				
1.5 Fall	<input type="checkbox"/>		<input type="checkbox"/>				
2.0 Body Use and Position	Safe	Total #	At Risk	Total #	Written Comments		
2.1 Line of Fire	<input type="checkbox"/>		<input type="checkbox"/>				
2.2 Lifting	<input type="checkbox"/>		<input type="checkbox"/>				
2.3 Pinch Points	<input type="checkbox"/>		<input type="checkbox"/>				
2.4 Body Position	<input type="checkbox"/>		<input type="checkbox"/>				
3.0 Tools and Equipment	Safe	Total #	At Risk	Total #	Written Comments		
3.1 Use / Selection	<input type="checkbox"/>		<input type="checkbox"/>				
3.2 Condition	<input type="checkbox"/>		<input type="checkbox"/>				
4.0 Eyes on Path / Hands	Safe	Total #	At Risk	Total #	Written Comments		
4.1 Eyes on Path	<input type="checkbox"/>		<input type="checkbox"/>				
4.2 Eyes on Hands	<input type="checkbox"/>		<input type="checkbox"/>				
4.3 Ascending	<input type="checkbox"/>		<input type="checkbox"/>				
4.4 Descending	<input type="checkbox"/>		<input type="checkbox"/>				
5.0 Other	Safe	Total #	At Risk	Total #	Written Comments		
5.1 Communication	<input type="checkbox"/>		<input type="checkbox"/>				
5.2 Housekeeping	<input type="checkbox"/>		<input type="checkbox"/>				
5.3 Storage	<input type="checkbox"/>		<input type="checkbox"/>				
5.4 Miscellaneous	<input type="checkbox"/>		<input type="checkbox"/>				
OBSERVATION PROMPTS (For Observer Use)							
1.1 Eye / Face - wearing proper eye and face protection for the task (safety glasses, face shield, mono-goggles)							
1.2 Hand - wearing proper gloves (leather, high / low voltage, welding)							
1.3 Body - proper protective clothing (leather apron, long sleeves,)							
1.4 Foot - proper foot protection (steel toe footwear, metatarsal guard, rubber boots)							
1.5 Fall - properly protected from falling (guardrail system, safety harness, body harness)							
2.1 Line of Fire - worker is positioning his body to avoid injury by any moving hazards (falling objects, welding arcs, equipment)							
2.2 Lifting - proper lifting techniques (using legs, back straight, weight close to body, knees bent, feet flat on floor)							
2.3 Pinch Points - aware of and avoiding pinch points (pinch points blocked, maintaining body parts out of pinch points)							
2.4 Body Position - proper body mechanics (over-extended, using legs not back when pulling)							
3.1 Tool Use / Selection - using the right tool for the job and using it correctly (correct style - wrench, screwdriver, chisel, hammer)							
3.2 Condition - tools in good repair (extension cord properly insulated, proper grounding, missing parts)							
4.1 Eyes on Path - watching what your doing and where you're going (holding onto ladder rails, avoid -slip hazards, trip hazards)							
4.2 Eyes on Hands - aware of hand placement (watching where hands are placed when working near pinch, cut, crushing hazards)							
4.3 Ascending - Proper climbing techniques on ladders (facing ladder, not skipping rungs)							
4.4 Descending - Using handrails, ladder rails, not skipping steps or ladder rungs)							
5.1 Communication - personnel affected are aware of work and the potential associated hazards							
5.2 Housekeeping - area free of housekeeping hazards (accumulated combustibles, debris disposed of properly)							
5.3 Storage - materials stored properly (placed on dunnage, stacked in stable condition, proper containers)							
5.4 Miscellaneous - any situation that may create a potential threat to the safety and health of personnel							